

# क्षेत्रीय जैवप्रौद्योगिकी केन्द्र

## Regional Centre for Biotechnology

राष्ट्रीय महत्ता की संस्था

An institution of National Importance

(यूनेस्को के तत्वावधान में जैव प्रौद्योगिकी विभाग, भारत सरकार द्वारा स्थापित)

(Established by the Dept of Biotechnology, Govt of India under the auspices of UNESCO)

### WORK ORDER/कार्य आदेश

RCB/WO/14/20-21/A(Common)

09.12.2020

M/s Broadway Infotech Pvt. Ltd.  
First Floor, A-64 Sector 63  
Noida-201307  
email:- [info@broadwayinfotech.com](mailto:info@broadwayinfotech.com)

**Work:** - Management of RCB recognized Centres through e-Portal

Dear Sir,

On behalf of The Executive Director (RCB), Work Order for the work cited above is placed on you at approved price as per your price bid of **NIT No. RCB/NIT/19/20-21/e-Portal** and your letter dated 02.12.2020. Details of work are as follows:

S. No.	Item of Work/ Description	Qty	Rate per Unit	GST %	Tax Amount	Total
1	Integrated application e-portal for Recognized Centres (including minimum one year warrantee)	1	650000.00	18.00	117000.00	7,67,000.00
2	2 Year maintenance Support of Software after completion of initial one-year warranty period.	1	400000.00	18.00	72000.00	4,72,000.00
					TOTAL(A)	12,39,000.00
3	SSL Certificate during 1st year warranty period (optional). The firm will supply the item if required with RCB approval.	1	5000.00	18.00	900.00	5,900.00
4	SSL Certificate during 2 year maintenance support after completion of initial one-year warranty period. (optional) The firm will supply the item if required with RCB approval.	1	10000.00	18.00	1800.00	11,800.00
					TOTAL(B) in Figures Rupees	17,700.00
					Grand Total (A+B)	12,56700
					Less Discount on item at SL No.1	(-),5,000.00
					<b>Final amount after discount including GST</b>	<b>12,51,700.00</b>

## TERMS AND CONDITIONS

1. The Firm Shall submit performance bank guarantee in the form of DD/FD/Bank Guarantee equivalent to 10% of the order value for a period of 36 month form the date of successful handing over
2. Splitting of work / consortium will not be allowed.
3. Development & hosting Technology would be preferred Open Source only.
4. The entire work to be completed within 3 months from the date of acceptance of Work Order.
5. Centre reserves the right to increase or decrease the scope of work
6. The payment will be released after bill submission, data handover and satisfactory performance report signed by concerned department up to satisfactory level of RCB as per payment schedule prescribed in the bid document.
7. Payment of the work order shall be made as per the following milestones:

(i) Integrated Application

Milestone	Payment
Advance Payment	Nil
After Successful Implementation, acceptance of the application and signing off	60%
After successful implementation of software for a period of 3 months	20%
Transfer of Source Code to RCB (after completion of the development) and further changes / updation will be made through RCB only	20%
Total	100%

(ii) Payment during the maintenance period will be made on quarterly basis.

8. The Firm shall conduct training for RCB team and staff.
9. The firm shall prepare the required steps for installation and RCB will provide the required infrastructure, environment, data and other support.
10. The entire work to be completed within 3 months of issue of work order else penalty of 2% per week of the value of work order (maximum up to 10%) will be imposed.
11. The Time schedule should be strictly followed by the Agency. If the services are not completed within stipulated time/dates, the penalty will be imposed as may be deemed fit in the circumstances.
12. After completion of the work, the Contract will be valid for the period of 03 years (Warranty-01 year and AMC period – 02 years). The Contract can be extended for another 2 years through mutual consent after completion of initial Contract period.
13. During Contract Period, the needful changes in applications will be the responsibility of the agency without additional cost to the RCB.
14. RCB reserves the right to terminate the Contract at any time by serving one-month notice. The Contract shall be terminated if,

15. The service of the Agency is not found satisfactory or the Agency changes the rate of Contract during the Contract period. The Agency will be responsible for any loss or damages occur due to such cancellations.

16. In case the agency, fails to execute the job as per the terms and conditions of the agreement, the balance / total work will be got executed through any other Agency at the Agency's risk and cost.

17. If found quarrelling or misbehaving with anyone or involved in any kind of anti –social activity, the Contract may be cancelled forthwith by the Centre.

18. The Centre shall have the right to terminate the work order, in part or in full in any of the following cases: -

- (i) The delivery of the material/services is delayed for causes not attributable to Force Majeure for more than 15 days after the scheduled date of delivery.
- (ii) The Service Provider is declared bankrupt or becomes insolvent.
- (iii) The delivery of material/service delayed due to cause of Force Majeure by more than 60 Days provided Force Majeure clause is included in the Contract.
- (iv) As per decision of Arbitrator/Tribunal.
- (v) When both parties mutually agree to terminate the Contract.

19. The cost of incorporation for new changes beyond the scope of the contract will be applicable based on the latest approved NICSI rates for relevant software development technology and manpower.

**Note:** The Work order is subject to other standard terms and conditions of RCB as per Annexure-I.(Available on RCB Website)

  
(VMS Gandhi)  
Administrative Officer (P)

**Copy to:**

- (i) Academic Department
- (ii) Stores Section
- (iii) Finance Section
- (iv) Office Copy

